

# USF TRANSFER GUIDE

*Begin at Joliet Junior College!  
Finish at the University of St. Francis!*

## Health Care Leadership

2 + 2

**Step 1: Complete your Associate in Applied Science (A. A. S.) degree in Health Information Management**

**Step 2: Complete your Bachelor's (B. S.) degree in Health Care Leadership**

The Health Care Leadership program, an accelerated program at the University of St. Francis for the adult student, is designed as a "2+2" for students from Joliet Junior College who have completed the Associate in Applied Science (A.A.S.) degree in Health Information Management Technology and wish to complete a bachelor's degree. (Note: A maximum of 80 s.h. from Joliet Junior College or any community college will transfer towards the bachelor's degree in Health Care Leadership.)

**Step 1: Complete you're A. A. S. degree in Health Information Management.**

### Joliet Junior College

<b>General Education Requirements (16 s.h.)</b>	<b>Required Courses (53 s.h.)</b>
ENG 101 Rhetoric	BIO 100 Medical Terminology
SPCH 101 Principles of Speech	BUS 120 Legal Aspects of Health Information Management
BIO 125 Human Biology	CIS 122 Computer Information Systems Fundamentals
PSYC 101 General Psychology	HIM 101 Medical Records I
Choose another approved Math/Science General Education course to meet this requirement	HIM 102 Medical Records II
	HIM 110 ICD-(CM Coding)
	HIM 111 CPT Coding
	HIM 115 Principles of Diseases
	HIM 125 Current Health Care Applications
	HIM 210 Clinical classification Systems
	HIM 215 Health Care Reimbursement
	HIM 220 Quality Management in Health Care
	HIM 230 Professional Practice I
	HIM 235 Professional Practice II
	MATH 092 Math for Health Information Technology
	OFS 110 Voice Recognition
	OFS 114 Microsoft Office
	OFS 143 Medical Transcription

**You are now ready to begin your Bachelor of Science (B.S.) degree in Health Care Leadership!**  
(over)

*Engaging mind and spirit™*

500 Wilcox Street, Joliet, IL 60435  
**(800) 735-7500 • [www.sfrancis.edu](http://www.sfrancis.edu)**

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ST. FRANCIS®**  
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## Step 2: Complete your Bachelor of Science (B.S.) in Health Care Leadership.

The following lists the remaining general education and Health Care Leadership program requirements with the course equivalencies available at Joliet Junior College. These may be completed at Joliet Junior College or through the University of St. Francis depending on the student's academic evaluation of credit. A maximum of 80 s.h. will transfer from Joliet Junior College or any community college.

University of St. Francis	Joliet Junior College
<b>General Education Requirements, 21 s.h.</b> (Note: All courses are 3 s.h. unless indicated otherwise.)	
ENGL 210 Writing for Professionals	USF
GENS 201 Research and Decision Making	USF
THEO 206 Christianity in the Modern World	USF
BSAD 214 Economics and Stewardship	Select one from: ECON 103 or 104
HIST 210 Founders of the Modern World	Select one from: HIST 103, 104, 105, 106, 107, 108, 230, 240, 260 or 290
GENS 220 Understanding Literature and the Arts	Select one from: Select one from: ART 101, 102, 103, 104, 105, 106, 109, 111, 115, 116, 117; MUS 101, 102, 103, 104, 105, 106; THEA 101; ENG 103, 104, 105, 106, 107, 108, 208, 209 or 220
ENVS 210 Environmental Science and Social Implications	BIO 125 Human Biology (required in A. A. S. degree)

## Health Care Leadership Program Requirements (27 S.H.)

### University of St. Francis

ORGL 331 Leadership Principles (3 s.h.)
ORGL 334 Technology in Leadership (3 s.h.)
ORGL 337 Human Resource Issues for Leaders (3 s.h.)
ORGL 341 Health Organizations and Leadership (3 s.h.)
ORGL 342 Health Care Delivery (3 s.h.)
ORGL 345 Health Information Management (3 s.h.)
ORGL 346 Health Care accounting and Budgeting (3 s.h.)
<b>Health Care Leadership elective courses, minimum of 6 s.h.</b> (Note: Additional hours may be required depending on semester hours of transfer credit granted toward the bachelor's degree.) <b>Select from the following:</b>
ORGL 332 Interpersonal communication in the Workplace (3 s.h.)
ORGL 333 Team Building and Development (3 s.h.)
ORGL 335 Strategies for Change (3 s.h.)
ORGL 336 Ethics in the Workplace (3 s.h.)
ORGL 338 Contemporary Issues in Leadership (3 s.h.)
ORGL 343 History of American Health Care (3 s.h.)
ORGL 344 Health Care communication and Information (3 s.h.)
ORGL 347 Health Care Regulation and Policy (3 s.h.)
<b>or</b>
Select two graduate courses in the Health Services Administration program which will fulfill two of the nine courses required in the Master of Science in Health Services Administration program.

January, 2007

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