

TUITION PAYMENT AGREEMENT FALL 2008
Health Arts, Health Care Leadership, Organizational Leadership

Students may elect to pay tuition and fees in four equal installments throughout the course of the semester according to the schedule shown below. Students receiving tuition reimbursement from their employer may elect to defer payment of tuition until the end of the semester. A \$40 fee will be charged under either option. Please complete this form and return it to the Business Office no later than August 27, 2008. You may also fax completed forms to 815-740-2276. **A monthly bill will be sent until the bill is paid in full.**

Please check one of the following options:

____ I will pay tuition for this term according to the payment schedule shown below.

1. August 27, 2008
2. September 29, 2008
3. October 29, 2008
4. November 26, 2008

Total Amount to be paid \$ _____
Divide by 4

Equals Monthly payment \$ _____ + \$40.00 = _____ 1st Payment
(Add the \$40.00 payment plan fee to the first payment)

Name _____ ID# _____ - _____ - _____

**A late fee of \$90 will be charged to all accounts not enrolled in either plan or not paid in full by
September 29, 2008.**

____ *I will receive tuition reimbursement from my employer for tuition costs, and I elect to defer payment until the end of the semester.
The cost to defer your tuition is \$40 and may be mailed to the Business Office along with this form, or paid online.

Name: _____ ID# _____ - _____ - _____

Address: _____ Home Number: (____) _____

City: _____ State: _____ Zip: _____

Employer Name _____ Employer Number: (____) _____

PLEASE READ THE FOLLOWING IMPORTANT INFORMATION.

1. A Previous Term Billing Charge of 1% per month will be charged on all outstanding Fall 2008 tuition balances beginning January 31, 2009.
2. In the event the employer does not reimburse the student for tuition, the student is responsible for 100% of tuition no later than January 31, 2009.
3. If this account is assigned to a third-party collection agency, the student agrees to pay all legal and collection costs associated with the collection of tuition.

Student Signature _____ Date _____

**If you are graduating, your tuition must be paid in full in order to participate in the ceremony, receive a diploma, and transcripts.*

PAY YOUR TUITION ONLINE! (We accept VISA, MASTERCARD, and DISCOVER)

Go to our website, www.stfrancis.edu, click on MYUSF PORTAL, log in, then click on the MY SERVICES tab, Choose Tuition Bill/Account, then choose "Pay your Bill". You may also pay by phone at 1-800-359-3500 or by mail using a check or money order.



Engaging mind and spirit™

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