

### *Leadership Team Meeting Minutes*

**October 10, 2006 @ 1:00 pm**

**USF – Moes Room**

#### **In Attendance:**

Georgia Balderas, Amy Benish, Brandie Davis, John Gambro, Barbara Ingold, MeShelda Jackson, Mary Maragos, Renee McPherson, Cathy Nelson, Cheri Packard, Wes Russell, Linda Scott, Edmee Sienkowski, Sue Swarhout, Jane Udovich, Maria Zavala

**Absent:** Lacy Althoff, Bill Bromer, Clare Gawlik, Sue Krause, Myrna McCarthy, Donna Metlicka, Carol Sossong, Tracy Spesia, Lisa White-McNulty, Doreen Vieitez

#### **Review of Minutes:**

September meeting minutes were reviewed; the minutes were approved with noted corrections.

#### **Committee breakout**

The Leadership team broke out into committee meetings for 20 minutes and then reconvened.

#### **Committee Reports:**

##### Public Relations (Barb Ingold):

- Fall Open Houses were held last month. Questions regarding reimbursement of food catering were answered.
- Monthly Student Spotlights have started off well and are generating quite a bit of enthusiasm.
- Discussions regarding informational presentations to Farragut & A.O. Marshall parent/teacher organizations were discussed. It was the consensus of the Leadership Team not to pursue this initiative.
- After discussion, it was recommended that the next topical article about the JPDSP be about the Assessment & Diagnostic Course to be taught on the AOM campus in Spring 2007.

##### Student Achievement (Georgia Balderas):

BRI training – Dates have been set for the BRI – Lead Teacher Training at AOM and Farragut. See the website calendar for dates and times.

##### Professional Development (Amy Benish):

- Professional Development workshops
  - The “Best Practices in Reading” workshop by Beth Gambro will be on 11/29/06 at 5:00 pm.
  - The committee is pursuing lining up an ELL speaker.

##### Teacher Candidate (Renee McPherson):

- Field experience seminars have been completed.
- Farragut Checkpoint Lunches have been held. Due to the power outage, the Touchdown Lunches at AOM had to be cancelled.
- Discussion was held regarding the IFE Flip. The COE will investigate further to see if this is the best means of conducting the IFE.
- Discussion regarding developing/conducting a mentoring teacher workshop was held. The committee will discuss further and make recommendations.

### Action Research (Cathy Nelson):

Lisa White-McNulty & Cathy Nelson (AR Facilitators) are meeting with the current Action Research project team members monthly.

### Web Site

- Amy Benish highlighted updates to the website.
  - The web pages are now categorized by the four cornerstones
  - Student Spotlights have been added
  - Monthly school newsletters are now posted on the website
  - New logo
  - Latest Staff Spotlights have been posted
- Discussion on posting items in both Spanish & English occurred. The consensus was to post AOM newsletters and student spotlights in both languages.

### Book Labels

- Book labels for books purchased by JPDSP for each of the institutions were introduced.
- The electronic version for the labels will be sent to AOM and Farragut for printing and placing in books as they are purchased.

### United Way Baskets

- The JPDSP is developing a basket for the United Way campaign at USF (basket raffle).
- After discussion, it was decided to put together a basket of children's books along with a few JPDSP items (coffee mug, etc.)
- The due date is Thursday, October 19<sup>th</sup>.

### Educating Black Males

- Jura Harris will be doing a presentation on Educating the Black Male to Reading Power tutors.
- Presentation on Nov 9, JFK Admin. Building, Lower Level, 10:00 am – 11:30 am.

### Student School Supplies

- USF initiative begun to collect school supplies for the AOM and Farragut students.

### Other:

#### Future Meeting Dates:

November 7th – Moes Room – 1:00 p.m.

The meeting adjourned at 3:00 pm.