Finding Aid

Sociology / Social Work Departments
(20-205)

University of St. Francis Library Archives
600 Taylor St., Joliet, IL 60435
Telephone (815) 740-3539 * Fax (815) 740-3364 * libraryarchives@stfrancis.edu

Descriptive Summary

Collection Title: University Academic Departments

Series Title: Sociology/Social Work Departments

Collection Number: 20

Series Number: 205

Extent: 5 boxes; 3 linear feet

Abstract:
This collection contains assorted documents including self-studies, program proposals, various forms of department memorabilia, minutes from meetings of the Division of Social Services, press releases, and student and faculty handbooks.

Physical Location: G12 – Section 12 – Shelf 4

Language: English

Processor: James Green, Archives Student Worker

Administrative Information

Restrictions on use and reproduction: All rights held by the University of St. Francis. For permission to reproduce, distribute, or otherwise use materials, please contact Archives Staff.

Restrictions on access: None

Provenance / Source of acquisition: University of St. Francis
Scope and Content Note

Types of material: Reference Paperwork, Pamphlets, Newspaper clippings, and books

Dates: 1944-2008

Bulk Dates: 1950-1958

Important divisions: None

Significant correspondents and subject
William A. Maesen

Container Listing

Box 1:
  Course Syllabi
  Curricula Vitae of faculty
  Additional Documentation Regarding affirmative action
  BPD outcome study report
  Faculty handbook
Folder 2 – Social Work Program, Self-Study Documents, Volume III, August 31, 1999
Folder 3 – Social Work Program, Self-Study Documents, Volume I, August 31, 1999
Folder 4 – Social Work Program, Self-Study Documents, Volume II, August 31, 1999

Box 2:
Folder 1 – MSW Programs Proposals (October 10, 2001–October 15, 2004) and Revisions of BSW Social Work Programs (October 10, 2001)
  MSW Program Proposal (Revised) October 1, 2004
  MSW Program Proposal (Revised, Attachment B) October 15, 2004
  Revision of BSW Social Work Program October 10, 2001
Folder 2 – Social Science, Sociology, and Social Work related pamphlets, programs, and letters, ca. 1954-1989
Folder 3 – Calendar of Events (March 1, 1989) & Kappa Delta Pi Initiation Letter (March 30, 1985)
Folder 4 – Social Service Agencies, 1952
Folder 5 – Assorted Paperwork – Sociology Department, ca. 1948-2008
  Inquiry reply letter from Sister M. Laetitia, Professor of Sociology, December 1, 1949
  List of students enrolled in Social Science majors, 1964-1966
  Volunteer request letter to students, November 5, 1963
  “Socio-cultural Conditions in Japan” event flyer, 1961
  Social Worker Trip form, April 10, 1957
  Sociology Report 1956-1957
  Sociology Course Plan, 1954
  Personal Service Survey, ca. 1954
Results of questionnaire on course in Social Work (undergraduates), 1950 (2 copies)
Event Request Invitation, “Immigration and Race Relations, learning to live together,” February 17, 1950
Report of the Second Quarterly Meeting, Standing committee of the conference of religious, April 1950
Course reply postcard
Letter requesting attendance of the “American Catholic Sociological Society Convention,” December 6, 1950
Notes of Sociological Interest – In-service Training on Trial (Reprint)
Family Size of Alumnae of the College of St. Francis from June 1927-December 1948
Study of Leadership among Educated Catholics

Folder 6 – The Division of Social Sciences, ca.1944-1968
Minutes of the Meeting of the Division of Social Sciences, December 14, 1944
Meeting Overview of the Division of Social Sciences, April 25, 1946
Meeting Overview of the Division of Social Sciences, November 16 [no year]
Minutes of the Meeting of the Division of Social Studies, December 5, 1946
Qualifications for the Social Science Award, ca. 1948-1949
Inventory of Typewriters in Room 365, May 8, 1950
Report for the Division of Social Science, May 27, 1950
Minutes of the Meeting of the Division of Social Studies, January 11, 1957
“Letters from Rome,” February 1, 1951
Letter to those interested in a Business major
Request for recommendation that the course “Teaching Business Subjects in High School,” be approved, April 5, 1951
Copy of “How the College Introductory Course in United States is Organized and Taught,” April 10, 1951
Minutes of the Meeting of the Division of Social Sciences, April 12, 1951
Reminder Letter regarding the “60th Anniversary of the Encyclical Rerum Novarum, May 5, 1951
Annual Report, Division of Social Science, May 23, 1952
Catholic Views Testing Program
William J. Kerby Foundation, Leaflet #12
Catholic Business Education Association, Catholic Views Test, March 1953
Questionnaire to Determine Policy of Institutions of Higher Learning in Regard to Secretarial Science Courses, May 1953
Results of the Survey, “Policies on Secretarial Science in Different Institutions of Higher Learning,” May 1953
Minutes of the Meeting of the Division of Social Science, October 23, 1953
Minutes of the Meeting of the Division of Social Sciences, October 19, 1953
Minutes of the Meeting of the Division of Social Sciences, May 14, 1954
Minutes of the Meeting of the Division of Social Sciences, ca. May 17, 1955
Reminder to the faculty regarding the January 18th meeting of the Division of Social Sciences, ca. 1956
Special Announcement regarding the January number of “Social Order”
Reminder of the meeting of the Division of Social Sciences, May 16, 1956
Overview of the meeting of the Division of Social Sciences, January 18, 1956
Minutes of the Meeting of the Division of Social Sciences, May 23, 1956
Incidence of Co-Ordinary Seminar in Social Sciences in Other Colleges, February 1957
Minutes of the Meeting of the Division of Social Sciences, ca. October 24, 1957
Minutes of the Meeting of the Division of Social Sciences, April 28, 1958
Minutes of the Meeting of the Division of Religion and Philosophy, 1958-1959
Overview of the Meeting of the Division of Social Science, March 16, 1959
Overview of the Meeting of the Division of Social Sciences, December 10, 1959
Minutes of the Meeting of the Division of Social Sciences, April 13, 1961
Minutes of the Meeting of the Division of Social Sciences, May 9, 1962 (2 copies)
Minutes of the Meeting of the Division of Social Sciences, May 9, 1963
Report to the President of the College of St. Francis regarding the Meeting of the Division of Social Studies on December 6, 1956 (2 copies)
Reminder for the March 14th Meeting of the Division of Social Science, 1967-68
Overview on “Social Studies”
Preparation of a Teacher

Folder 7 – Handouts and Newspaper Clippings regarding William A. Maesen, ca.1970-1977
“Watchtower Influences on Black Muslim Eschatology: An Exploratory Study,” 1970
“Evaluation and Community Volunteer Programs, Accountability and Impact,” 1976
“Maesen earns abstractor post” Joliet Catholic Explorer, December 10, 1976
“Presentation Announcement” Herald News, September 9, 1977
“Maesen on Board” Herald News, September 18, 1977
“Superiority, Enhanced Self-Esteem, and Perceived Incongruity Honor Theory” 1976
“Professor addresses Development Society” Joliet Catholic Explorer, August 6, 1976
“Book of Honor – Biographical Essay”
“Broadcast explains problems of the elderly” Herald News, February 10, 1974
Release Paper regarding “Broadcast explains problems of elderly” article


Folder 9 – Craft Gilds and American Labor Unions: A Comparison, 1955


Box 3:
Folder 3 – Master of Social Work Benchmark II, Volume II, Fall 2007
Folder 6 – Department of Social Work: Student Handbook

Box 4:
Folder 1 – Master of Social Work, Benchmark I, Volume I, Fall 2006
Folder 2 – Master of Social Work, Benchmark II, Volume I, Fall 2007
Folder 3 – Master of Social Work, Benchmark I, Volume II, Fall 2006
Folder 4 – Undergraduate Social Work Program, Volume II: Appendix, 1981 (2 copies)

Box 5:
Folder 1 – Undergraduate Social Work Program, Volume 1 Narrative, 1981
Folder 3 – University of St. Francis Master of Social Work Self Study Volume I – 2008
Folder 4 – University of St. Francis Master of Social Work Self Study Volume I – 2008 [copy 2]
Folder 5 – University of St. Francis Master of Social Work Self Study Volume II – 2008
Folder 6 – University of St. Francis Master of Social Work Self Study Volume III – 2008
Bound Dissertation:

Keywords
Corporate minutes
Educational evaluation
Kappa Delta Pi International Honor Society in Education
Maesen, William A.
Social sciences
Social service
Social work education
Society of St. Vincent de Paul -- United States
Sociology
Sociology – Study and teaching
Vincent de Paul, Saint, 1581-1660