CHANGE OF MAJOR

Name: __________________________________________________  I.D. # or Soc Sec #: _______________________________

Please Print

PROCEDURE:
1. Student makes an appointment with the Academic Advising Center (Ext. 3657 or N201) to discuss program options.
2. Student visits the department chair of the NEW major for department approval and assignment of a new advisor within the desired major.
3. Student returns the change of major form to the Academic Advising Center.
4. The Academic Advising Center updates the Academic Degree Plan (ADP) and forwards the advising folder to the new advisor.

I wish to make the following change in my academic major:

TO:
Major: ________________________________________                      Major: _________________________________________

Concentration: _________________________________  Major: __________________________________________

Second Major: __________________________________  Catalog Year: ____________________________________

(Catalog year in which the student began attendance at USF)

(If applicable)

Catalog Year:
(Please list which year of catalog requirements student will be following)

Signature & Printed Name of New Advisor & ID #

Signature of Secondary Certification Advisor (if appropriate)  ID#

Student’s Signature

Academic Advising Signature

Office use:
Change of advisor _____________________ Date
Change of major _____________________ Date
Move ADP from O drive ________________ Date

Updated 10/08