

UNIVERSITY OF ST. FRANCIS

BUSINESS ALUMNI NETWORK (BAN) MEETING MINUTES

SATURDAY, April 14th, 2018

- Welcome
- Opening Prayer
- Attendance
 - Aubrey Knight, Karen Ende, Tim Wills, Joni Kaluza, Caroline Portlock, Katie Rodriguez, Randy Canale, Joseph Ferrallo, Anne-Christine Day, April Smith, Karen Ciarlette, Keith Schomig, Brenda Severado
- Motion to approve the February minutes
- Alumni Report – Aubrey Knight, Director of Alumni & Family Relations
 - Former events
 - Breakfast with Bunny and egg hunt
 - Upcoming events
 - Duns Scotus Alumni & Student Brunch
 - Hosted by: Dr. Lisa Hedrick (Associate Professor & Program Director)
 - Saturday, April 14, 10:30 a.m. to Noon
 - Presidents & Moes Rooms, Tower Hall 1st Floor, Complimentary
 - Alumni Service Day at The Joliet Hope Center
 - Saturday, April 14
 - 11:45 a.m. Shuttle Departure, Motherhouse
 - Noon to 2 p.m.
 - Senior Celebration
 - Shuttles provided departing USF at 7:45 p.m., 8:30 p.m., and 9 p.m.
 - Shuttle will depart from Crest Hill Lanes at 10 p.m. and 10:30 p.m.
 - Wednesday, April 18, 8 p.m. to 10 p.m.
 - SAM End-of-Year Dinner & Awards Presentation
 - Wednesday, April 25, 6 p.m.
 - Heroes West Sports Grill, Joliet
 - Cinderella & Italian Village Lunch
 - Wednesday, May 2, 10:45 a.m. depart USF/6 p.m. return
 - Italian Village & Cadillac Palace Theatre
 - \$75 per person by March 15/\$85 after (\$5 of each ticket is a USF donation)
 - Limited Tickets Available
 - Bluestem Earth Festival
 - Saturday, May 19, 10 a.m. – 3 p.m.
 - Sullivan Recreation Center & Quad
 - Administrator Academy #1221
 - Wednesday, May 23, 8 a.m. – 3 p.m.
 - Presidents Room, Tower Hall 1st Floor
 - \$250 per person – Register online at stfrancis.edu/real/admin-acad
 - Pat Sullivan Golf Outing
 - Friday, June 1, 9 a.m. Shotgun Start
 - Inwood Golf Course, Joliet
 - \$160 per person/\$640 foursome
 - AFCU Symposium “With Living Stones: Building a Franciscan Future Together”
 - June 5 – 7, All day event at the Main Campus
 - \$295 per person/\$150 per alum

- Italy Trip
 - June 6th – 19th Sponsored by: Dr. Donna Metlicka, Associate Professor of Education
 - \$4,500 per person
 - Park Tavern & Zanies Comedy Club
 - Saturday, June 9, 6:30 p.m. Departure/Midnight Return
 - Rosemont, IL
 - \$50 per person
 - Message to alumni: return to old high school and promote USF
 - Stipend would be awarded
 - Social media
 - Follow and share the alumni page
- College of Business and Health Administration Update – Joseph Ferrallo
 - ACBSP accreditation
 - International programs
 - Current programs in Bernau, Czech Republic
 - Graduated fourth cohort and beginning fifth
 - Vietnam prospective programs – currently recruiting students
 - Prospective program in Cairo, Egypt
 - Largest college at USF by enrollment
 - Build new College of Business & Health Administration building
 - Fundraising efforts will soon begin
 - US News and World Report
 - Health programs at USF voted 7th best in the nation
 - Affordability of business certificates
- Old Business
 - LaVerne & Dorothy Brown Science Hall Dedication
 - Thursday, February 8th at 3 P.M.
 - Career Networking Dinner
 - Thursday, February 22nd at 5 P.M.
 - Headshots at 5 P.M. with dinner to follow at 6 P.M. in San Damiano Hall
 - USF Career Fair
 - Wednesday, February 28th at 10 A.M. in the Sullivan Rec Center
 - USF Relay for Life
 - Friday, March 16th at 5 P.M. in the Sullivan Rec Center
 - One table to represent all alumni groups and Students Today, Alumni Tomorrow
 - Breakfast with the Bunny and Egg Hunt
 - Saturday, March 24th at 8:30 A.M. in the Turk Theater
 - Social Media
 - Like our Facebook page
 - Promote to attend BAN meeting after the new year
 - Reach out to alumni to encourage the use of Career Services
- New Business
 - Approve February minutes
 - Karen Ciarlette first motion, Anne-Christine Day second motion
 - Fall Newsletter
 - Will go out May 1st
 - Topics needed
 - Build your brand
 - Importance of following-up with interviewer
 - Proof-read resumes
 - Good hygiene
 - Prepare for March 2019 event
 - Student Alumni Mentoring
 - Now accepting applications for 2018-2019 school year

- Future Planning for BAN
 - COBHA classroom visits
 - No Fall BAN event
 - Career Week
 - Replaces one day career fair
 - BAN sponsor one night event
 - Tentatively March 2019
- Upcoming Events
 - Alumni Service Day at the Joliet Hope Center
 - Saturday, April 14th at 12 P.M.
 - Shuttle Departs at 11:45 A.M.
 - Spring Planting Day tentatively 8:30 – 10:30 a.m. May 19th
 - Business Alumni Network Bowling Party
 - Friday, July 20th at 6 p.m. \$10 pay at the door
 - Town & Country Lanes in Joliet
 - Pot-luck
 - Spring Commencement
 - Saturday, May 5th
 - Volunteers needed from 9:00 – 11:00 a.m. and 1:00 p.m. – 3:00 p.m.
- Upcoming Meetings
 - Saturday, September 8th, 2018 at 8:30 a.m.
 - Saturday, November 10th, 2018 at 8:30 a.m.
 - Saturday, February 16th, 2018 at 8:30 a.m.
 - Saturday, April 6th, 2018 at 8:30 a.m.
- Announcements
 - Open positions
 - Send open positions to jobsforpeople.org
- Adjournment at 9:47 a.m.