

**UNIVERSITY OF ST. FRANCIS**  
**BUSINESS ALUMNI NETWORK (BAN) MEETING MINUTES**  
**SATURDAY, SEPTEMBER 12, 2015**

- Attendees:

Joni Kaluza	Karen Ciarlette	Caryn Jakielski	April Smith	Caroline Portlock	Donna Kozak
Sara Niedrich	Laura Munoz	Anne-Christine Tompkins	Timothy Wills	Edward Wisniowski	Aubrey Knight
Joseph Ferrallo					Karen Ende

- Meeting start; attendee introductions made.
- May 2015 meeting minutes approved with no changes.
- Alumni news and events
  - The Michigan wineries bus trip and alumni tickets to “The Lion King” are sold out.
  - Homecoming events begin Thursday, September 17. Aubrey Knight said two more volunteers are needed for Tailgate on Saturday, September 19 (a volunteer signup sheet was circulated). Also, there will be a BAN table at the Grand Luncheon on Sunday, September 20 (an interest sheet was circulated at the meeting).
  - “Alumni University”, Saturday, September 26. Signup form is on the USF website.
  - Laura Munoz is organizing a student/alumni golf clinic, which is to be announced.
  - Laura Munoz also again discussed “Operation Christmas”.
- Student-Alumni Mentoring
  - Applications were due Friday, September 11. Mentors and mentees will be matched after Homecoming. Those who missed the original application deadline and are still interested are to contact Aubrey Knight.
  - Student Alumni Mentoring kickoff dinner scheduled for Friday October 16.

- Social Media Initiative update
  - The questions was raised as to how often should posts be made, and what to post.
  - Once or twice per week is sufficient, and start posting more pictures, as photos attract more “likes”.
- Graduation Ceremonies
  - Volunteers are needed for necessities/T-shirt table at the winter commencement. Commencement is December 19, and the two times are 8-11 AM, and 12-3 PM. Volunteer signup sheet was circulated at the meeting.
- Fall Panel Discussion: “Now That You’ve Been Hired...”
  - Tim Broderick is to send his presentation draft to Caryn J. on Monday, September 21, and Jeff Pierson has already forwarded his presentation draft to Caryn.
  - Karen Ciarlette asked that the discussion get advertised to SBA, etc., to get more students to attend.
  - Panel discussion is scheduled for Thursday, November 5, 7-8 PM in San Damiano Hall.
- Days of Service
  - Vegetable garden planted at Sunny Hill Nursing Home is thriving, and the residents are enjoying the produce from it.
  - Service project ideas include the following:
    - Will County Animal shelters
    - Laura Munoz to contact United Way for volunteer opportunities
    - Caroline Portlock said to consider contacting local communities to see what they need
    - Church organizations, Joliet Diocese. Anne-Christine Tompkins to contact St. Jude’s in New Lenox.
    - Joseph Ferrallo to contact Boys & Girls Club to investigate volunteer opportunities.

-Northern Illinois Food Bank. Anne-Christine Tompkins to look into volunteer opportunities there.

-Send any other volunteer opportunities to Aubrey Knight or Caryn Jakielski. Due date for inclusion in Alumni Events guide is October 15.

-Ongoing weekly breakfast service at Daybreak Shelter, every Thursday 5-7 AM. If interested in volunteering or making a monetary donation, contact Joe Wysocki in Campus Ministry.

-Christmas caroling at Sunny Hill will be on Sunday, December 6. Volunteer signup sheet will be distributed at November BAN meeting.

-There will be a gardening volunteer day at Sunny Hill Nursing Home May 2016. Date to be determined.

- Newsletter

-Emily Egizio to be asked if she can serve as Editor for the next BAN newsletter.

-Joseph Ferrallo and others mentioned that they did not see a notice that the Spring 2015 newsletter was published.

- COBHA update

-Joseph Ferrallo is the new BAN faculty liason.

-New COBHA Dean is Orlando Griego.

-Department Chair for School of Health Administration is Dr. Michael Stowe; department chair for School of Business to be determined.

-“Trends in Talent Development in Industry and Academia” webinar, Friday, September 25 9:30 AM-12:30 PM. Donations will be accepted for the Joy Thompson Memorial Scholarship.

- Service Recognition

-Caroline Portlock accepted position of Director, Workforce Development at Joliet Junior College.

-Karen Ciarlette is now with West Monroe Partners.

- Next meeting is Saturday, November 7, 8:30 AM (breakfast 8:00 AM).