



## University of St. Francis Military/Veterans Discount Program

The University of St. Francis offers a 15% tuition discount (\*see below) to the following individuals:

- Honorably Discharged Veterans who are no longer eligible for education assistance through the U.S. Veterans Administration programs
- Spouses of Active Duty Military Personnel who are not eligible for any dependent education assistance through the U.S. Veterans Administration
- Drilling members of the National Guard
- Drilling members of the Reserves
- Active Duty military personnel
- Employees of the U.S. Department of Veterans Affairs

The discount applies to students who are enrolled on either a full-time or part-time basis in the following degree or certificate programs and not eligible for any other discount programs at USF and not eligible for any educational assistance programs offered through the U.S. Veterans Administration:

### Graduate

- Master of Science in Training and Development
- Master of Science in Reading
- Master of Science in Educational Leadership
- Master of Science in Social Work
- Master of Business Administration
- Master of Science in Management
- Master of Science in Health Administration
- Master of Science in Nursing
- Master of Science in Teaching & Learning
- Master of Science in Education

## Verification of Eligibility:

The following items are required for verification of eligibility:

- Honorably Discharged Veterans who are no longer eligible for education assistance through the U.S. Veterans Administration programs
  - **(Member 4 Copy of the Veteran's DD-214 Form)**
- Spouses of Active Duty Military Personnel who are not eligible for any dependent education assistance through the U.S. Veterans Administration
  - **(Marriage Certificate)**
  - **(Verification of Active Duty status or dependent ID Card)**
- Drilling members of the National Guard
  - **(Certification by Unit Commander or Unit Education Liaison)**
- Drilling members of the Reserves
  - **(Certification by Unit Commander or Unit Education Liaison)**
- Active Duty military personnel
  - **(Verification of Active Duty status or dependent ID Card)**
- Employees of the U.S. Department of Veterans Affairs
  - **(Verification of Employment signed by Human Resources)**

The USF Military Discount Verification form must be submitted to USF Veterans Certifying Official during each academic year of enrollment. **It is the student's responsibility to provide required documentation as stated above.** The tuition discount will not be processed and applied until the completed verification is received. Military Tuition Discount requests submitted after the term of enrollment has ended will not be honored. This discount may not be combined with any other type of USF tuition discount or assistance.

*\*Standard discount to all named individuals will be 15% of tuition. Student is responsible for all applicable course and on-line fees.*

# University of St. Francis Military Discount Program Application Form

**CATEGORY:**

- Honorably Discharged Veterans who are no longer eligible for education assistance through the U.S. Veterans Administration programs
  - o **(Member 4 Copy of the Veteran's DD-214 Form)**
- Spouses of Active Duty Military Personnel who are not eligible for any dependent education assistance through the U.S. Veterans Administration
  - o **(Marriage Certificate)**
  - o **(Verification of Active Duty status or dependent ID Card)**
- Drilling members of the National Guard
  - o **(Certification by Unit Commander or Unit Education Liaison)**
- Drilling members of the Reserves
  - o **(Certification by Unit Commander or Unit Education Liaison)**
- Active Duty military personnel
  - o **(Verification of Active Duty status or dependent ID Card)**
- Employees of the U.S. Department of Veterans Affairs
  - o **(Verification of Employment signed by Human Resources)**

**SECONDARY CERTIFICATION (IF REQUIRED):**

Unit/Veterans Administration Location: \_\_\_\_\_  
*City* *State* *ZIP Code*

Students Full Name: \_\_\_\_\_  
*First* *Initial* *Last*

USF Degree Program \_\_\_\_\_ USF Student ID: \_\_\_\_\_

USF Enrollment Period:  Fall term \_\_\_\_\_  Spring Term \_\_\_\_\_  Summer Term \_\_\_\_\_

USF Credit hours:  Fall credit hrs \_\_\_\_\_  Spring credit hrs \_\_\_\_\_  Summer credit hrs \_\_\_\_\_

Student's Signature \_\_\_\_\_

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***To be completed by Commander/Education Liaison/Human Resources:***

This is to certify that the aforementioned student is assigned/attached/employed as stated above as of the date of my signature below

\_\_\_\_\_  
Signature Date Phone

\_\_\_\_\_  
Printed Name Title E-Mail Address

**Key Contacts:**

Bruce Foote	Veterans Certifying Official Executive Director of Financial Aid Services	(815) 740-5097 <a href="mailto:Veterans@stfrancis.edu">Veterans@stfrancis.edu</a>
Sandee Sloka	Director, Graduate/Degree Completion Admissions	(815) 740-5026 ssloka@stfrancis.edu
Lisa O'Brien	Graduate/Degree Completion Admissions Counselor	(815) 740-6266 <a href="mailto:lobrien@stfrancis.edu">lobrien@stfrancis.edu</a>
Jodi Zier	Manager, Business Office	(815) 740-3374 jackeret@stfrancis.edu