



What you need to know.

Chances are, you already have seen your Financial Aid Offer information, either in hard copy or on the MyUSF Portal. Please take time to read the [Award Information](#) that is located on the Financial Aid Services website.

Also, all of your financial aid information is available on the [MyUSF portal](#). Review the bulleted list at right to find out where to search for key details and information.

Most documents you submit will require a signature, so please either mail them to University of St. Francis, Financial Aid Services, 500 Wilcox St., Joliet, IL 60435 or fax your documents to 815-740-3822.

As we're sure you know, we are currently working off-campus at our homes. We are keeping up with email sent to finaid@stfrancis.edu and the phone messages left at 815-740-3403.

**Thank you for your
interest in the
University of St. Francis!**

All of your financial aid information is available on the MyUSF portal. Log into your account, and look under "For Students," "Financial Aid Summary."

- Under **"Detail"** you can see your Financial Aid Offer. You can also accept or reject your Federal Direct Loan(s) or your Federal Work-Study on this page.
- Under **"Checklist"** you can see if you have any outstanding requirements to take care of in order to complete your file. Some items require you to go to a website to complete a task, and some of them will be physical documents you need to complete. All the forms have a three-digit number after them (i.e., (003)). [You can access the forms by clicking here](#). Please make sure you complete all your tasks or documents in a timely manner.
- Under **"Messages"** you can view messages that may have been sent to you by Financial Aid Services pertaining to your award offer. It's important you check MyUSF Portal regularly for both new requirements or messages.
- Under **"Cost of Ed"** you can view a cost breakdown sheet that will give you a very close estimate of your costs at USF before loans and after loans.
- Under **"College Financing Plan"** you can see yet another description of the awards you've received and other USF information.
- Under **"FERPA"** you can see whether or not you have given a parent or guardian access to view your USF information. If you are a dependent student, we urge you to give your parent or guardian access so they can view your USF information. Giving them access will also allow them to talk to Financial Aid Services—if you haven't given them access, we can only speak to you about your financial aid information. You can give this access by again going to **"For Students"** and clicking on **"Parent Account Manager."**

