

WHERE TO GET HELP

Visit us at the following locations:

Lower Level of Marian Hall

Monday—Thursday 8 a.m. to 5 p.m.

Friday 8 a.m. to 4:30 p.m.

LaVerne & Dorothy Brown Library

Monday—Thursday 5 p.m. to 7 p.m.

Guardian Angel Hall at St. Clare Campus

Monday—Thursday 8 a.m. – 10 a.m.

4 p.m. – 6 p.m.

Friday 8 a.m. – 10 a.m.

CONTACT US AT:

815-768-TECH (8324)

TECHSUPPORT@STFRANCIS.EDU

TECHSUPPORT.STFRANCIS.EDU

Technology Support Center

815-768-TECH (8324)

techsupport@stfrancis.edu

techsupport.stfrancis.edu



ACCESSING YOUR FREE OFFICE 365 SUBSCRIPTION



To access your **FREE** **Office 365 Subscription**

- Log into your MyUSF Portal account:
- Click on **TOOLS** on the menu bar.
- Select **OFFICE 365** from the drop down menu.
- Your login information is:
SIGN IN: **YOUR USF EMAIL ADDRESS**
PASSWORD: **YOUR USF PASSWORD**
- You may install the Office 365 apps on up to five devices.

CONNECTING TO THE UNIVERSITY WIRELESS

To Connect to the USF wireless network:

Select **USFWireless-Auth** on your device

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Login with your **USF username and password**.

When your USF portal password changes, you must also update the password for your wireless connection.