



# HOUSING APPLICATION

## HOUSING PHONE NUMBERS

Residence Life..... (815) 740-3365

Office of Admissions ..... (800) 735-7500



*Engaging mind and spirit™*

500 Wilcox Street, Joliet, IL 60435  
(800) 735-7500 • [www.stfrancis.edu](http://www.stfrancis.edu)



UNIVERSITY OF  
ST. FRANCIS®

Respect. Service. Integrity. Compassion.



## EXCITING TIMES AT USF

USF wants your day-to-day residence hall living to be first rate, and to accomplish this, the university has remodeled its rooms. USF residence halls have a group kitchen, game area, study lounges with computers and wireless access, cable TV, new bathroom design. Improvements are continuously being made with student convenience, safety and comfort in mind.

## RESIDENTIAL HALL LIVING

There are two aspects of a college education. One is academic, found through classroom work. The other is co-curricular, acquired by experiences and activities beyond the classroom. Living in a collegiate residential community allows you to take advantage of a once-in-a-lifetime situation - an opportunity to extend the classroom experience into your non-academic life in a very unique way. You will live and work with young adults from various ethnic, cultural, socio-economic and geographical backgrounds, opening doors to great personal growth. These new "neighbors" will challenge your thinking and stimulate you to become a better person.

In the USF residential community, you also will develop close friendships and fond memories of university life. Even though living in a residence hall will offer you a great deal of freedom in personalizing your college lifestyle, you will find that it also brings with it personal responsibility and respect for others, where cooperation and understanding are key. Since not everyone studies or relaxes at the same time, consideration for those living around you, and development of a mutually acceptable lifestyle, become important responsibilities for each member of the residential community.

## HOUSING APPLICATION DEADLINES

Fall Deadline: June 1

Spring Deadline: December 15

If you would like to request a roommate or special living arrangement, the Office of Residence Life **MUST** receive your application by the due dates listed above.

## HOUSING DEPOSIT

Housing applications (for new & returning students) must be accompanied by a \$50 application fee in order to be processed. This fee is refundable until May 1 for the Fall Semester and Dec. 1 for the Spring Semester. This deposit establishes your commitment to a living space on campus and will be applied to your room charge for the first semester.

## HOUSING AGREEMENT

The room and board agreement is for the entire undergraduate academic year, when the university is in session, from late August to 24 hours after a student's final examination in the spring semester.

## HOUSING AVAILABILITY

There is no on-campus housing requirement at the University of St. Francis. We do, however, encourage our students to enjoy the experience of living within the USF residential community. The university is committed to providing housing to all students requesting it, but will give preference to new first-year and transfer students.

**Housing assignments are issued on a first-come, first-serve basis.** Applications completed and turned in by the housing deadline will have priority in processing.

## NON-DISCRIMINATION

The university adheres to the principle that all persons shall have equal opportunity and access to facilities in any place of university activity without regard to race, age, creed, physical challenges, color, sex or natural origin.

## RESIDENT HEALTH REQUIREMENTS

All health records, including immunization records, completed health history, physical examination, and TB Skin test must be on file prior to moving in the residence halls. All medical records must be verified by a medical provider's signature or copies of appropriate immunization records must be signed or initialed by a healthcare provider.

## IMPORTANT NUMBERS

Residence Life .....(815) 740-3365

Residence Life .....FAX (815) 774-2928

Office of Admissions.....(800) 735-7500

Health Services.....(815) 740-3848

## ADDITIONAL INFORMATION

For additional information or assistance, contact:

University of St. Francis  
Office of Residence Life  
500 Wilcox St.  
Joliet, IL 60435

admissions@stfrancis.edu  
reslife@stfrancis.edu

**www.stfrancis.edu**



UNIVERSITY OF ST. FRANCIS Office use only

Deposit Fee Paid Date \_\_\_\_\_ ☐ Cash or Check # \_\_\_\_\_

## APPLICATION PROCESS

THE TWO STEPS BELOW SHOULD BE TAKEN TO ENSURE THAT YOUR APPLICATION PROCESS IS COMPLETE.

1. Complete the application for housing and include your \$50 deposit (Checks can be made payable to the University of St. Francis). You also may complete the application online at [www.stfrancis.edu](http://www.stfrancis.edu)
2. Please send your completed application and deposit to the Office of Admissions at the University of St. Francis, 500 Wilcox St., Joliet, IL 60435 or fax to (815) 774-2928

Name (First) \_\_\_\_\_ (Middle) \_\_\_\_\_ (Last) \_\_\_\_\_

Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Birth date: \_\_\_\_/\_\_\_\_/\_\_\_\_ City, State of Birth \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ County \_\_\_\_\_

Home Phone (\_\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

☐ Male ☐ Female

Name you prefer to be called: \_\_\_\_\_

Semester(s) and year you plan to live in the halls: ☐ FALL ☐ SPRING Year \_\_\_\_\_

High School: \_\_\_\_\_ If transfer student, college attended: \_\_\_\_\_

## PERSONAL PREFERENCES

To better assist us in matching roommates, please answer the following questions as accurately as possible. Please note that while we will take your preferences into consideration, we cannot guarantee your preferences and your roommate's preferences to be an exact match.

**STUDYING PREFERENCES:** Studying is very important in the university community and different people have various different needs and different environments in which they are able to concentrate at their maximum. Please circle the time and type of environment in which you are best able to study.

### TIME

- A. Morning
- B. Afternoon
- C. Early evening
- D. Late at night

### PLACE

- A. Library
- B. In your room
- C. Other (please list)

### NOISE

- A. Need background noise to study
- B. Need complete silence to study

### LIVING HABITS

- I consider myself to be:
- A. A neat, orderly person
  - B. Average in keeping my space clean & orderly
  - C. Very untidy



### MORNING/NIGHT PERSON

- A. I consider myself to be a "morning" person.
- B. I consider myself to be a "night" person.

### I SLEEP...

- A. In complete silence.
- B. With background noise.

### THOUGHTS ABOUT SHARING

- A. I don't mind sharing my belongings.
- B. I would like to be asked before my roommate borrows my belongings.
- C. I rarely loan my belongings to others and prefer not to share my things.

### PERSONAL SPACE SCENARIO

Returning back to your room you find that your roommate has three or four friends sitting around watching TV and talking. It seems as if your roommate always has people in the room. Your response is:

- A. This is very acceptable to me.
- B. This situation would be fine, occasionally.
- C. It would be OK if I had planned to be gone from my room and my roommate let me know that visitors were coming.
- D. My room is my home, and I should be able to find privacy there most of the time.

**DO YOU SMOKE?** ☐ Yes ☐ No

**WHAT DO YOU ENJOY DOING IN YOUR SPARE TIME?** \_\_\_\_\_

**WHAT TYPE OF MUSIC DO YOU ENJOY LISTENING TO?** \_\_\_\_\_

**DO YOU HAVE ANY SPECIAL NEEDS THAT REQUIRE SPECIAL HOUSING?** ☐ Yes ☐ No

You must contact the Office of Disability Services at (815) 740-3204 or email ODS@stfrancis.edu for a special housing request form.

The recommended deadline for submitting a special housing request form for the Fall Semester is June 1st. The final deadline for early arrivals, including athletes, is July 1st. The final deadline for all others is August 1st. The deadline for submitting a special housing request form for the Spring Semester is December 15th.

**I HAVE PARTICIPATED IN THE FOLLOWING CO-CURRICULAR AND/OR LEADERSHIP ACTIVITIES** (attach an additional sheet if necessary) \_\_\_\_\_

### I AM PARTICIPATING IN THE FOLLOWING ST. FRANCIS INTERCOLLEGIATE SPORTS PROGRAM.

- |  |                                     |                                   |                                 |  |
|--|-------------------------------------|-----------------------------------|---------------------------------|--|
| <input type="checkbox"/> Volleyball      | <input type="checkbox"/> Baseball   | <input type="checkbox"/> Football | <input type="checkbox"/> Soccer | <input type="checkbox"/> Cross Country |
| <input type="checkbox"/> Spiritline      | <input type="checkbox"/> Basketball | <input type="checkbox"/> Golf     | <input type="checkbox"/> Tennis | <input type="checkbox"/> Softball      |
| <input type="checkbox"/> Track and Field |                                     |                                   |                                 |  |

**DO YOU HAVE A PREFERENCE TO LIVE WITH A SPECIFIC ROOMMATE?** (current or incoming student) *Note: your request may not be fulfilled if your application is received after June 1st.*

Name: \_\_\_\_\_

**I WOULD BE INTERESTED IN LIVING WITH AN INTERNATIONAL STUDENT** ☐ Yes

**DUNS SCOTUS RESIDENTIAL LEARNING COMMUNITY** ☐ Yes

I am in the Duns Scotus program and am interested in living in the Duns Scotus Residential Learning Community in Marian Hall. (Information about the Residential Learning Community and an application to become a member of it will be sent to you).

**I ALSO AM PARTICIPATING IN A USF SPORT, AND AM INTERESTED IN BECOMING A MEMBER OF THE DUNS SCOTUS RESIDENTIAL LEARNING COMMUNITY REGARDLESS OF WHETHER I AM HOUSED WITH ANOTHER ATHLETE.** ☐ Yes

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

